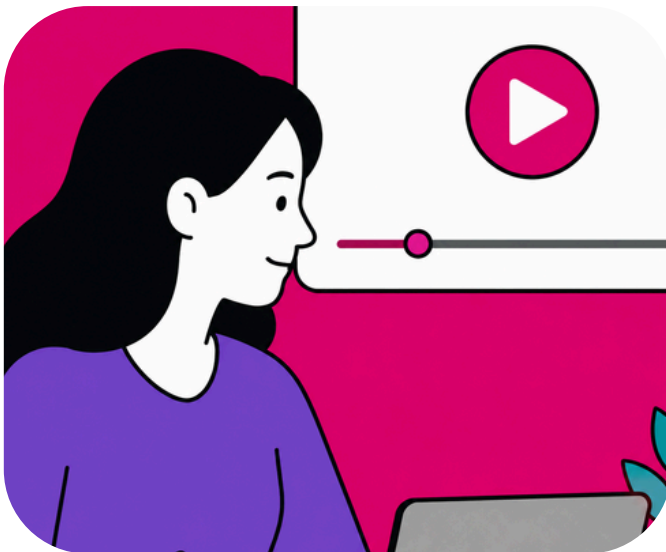


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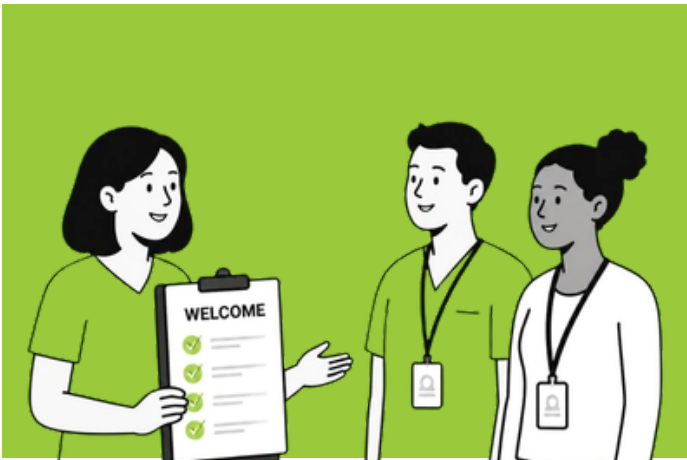
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VIEW COURSES



HR Onboarding & Refresher Training

This onboarding and re-induction training provides staff with a clear understanding of their role, responsibilities, and expected behaviours within a private medical practice. Applicable to all staff in clinical and non-clinical settings, it supports a positive, compliant workplace culture and sets every team member up for long-term success.

Modules include:

- Respectful Boundaries with Colleagues, Employer & Patients
- Bullying & Harassment
- Sexual Harassment
- Indirect & Direct Discrimination
- WHS Obligations
- Raising Concerns & Complaints
- Confidentiality & Privacy

RACGP Activity ID: 1556271



\$99 per user



Contractor Onboarding Training

For health practitioners starting work as a Person Conducting a Business or Undertaking (PCBU). Participants will learn what it means to operate as an independent contractor, including how this differs from employment, their responsibilities and their role within a shared practice environment.

Modules include:

- Arrangement & Legal Identity
- WHS Obligations & The Impact of Behaviour
- Contractor Wellbeing
- Professional Boundaries
- Concerns, Grievances & Complaints
- Conduct, Communication & The Commercial Relationship

RACGP Activity ID: 1594189



\$55 per user

Management Courses



Performance Management 101

Performance management is a structured approach to aligning employee performance with business goals.

This course will assist leaders to understand how to performance manage staff compliantly and strategically.

Modules include:

- What is Performance Management?
- Employment Foundations
- Ability, Motivation, Behaviour & Performance
- Legislative Considerations
- Best Practice Framework
- Termination of Employment & Business Risk

RACGP Activity ID: 1556100



\$99 per user



Challenging Conversations

This course equips leaders with the skills and confidence to have courageous, constructive conversations in the workplace.

Participants learn how to address performance issues, behavioural concerns, and interpersonal conflict early, before they escalate.

Modules include:

- Introduction to Challenging Conversations
- Before, During & After a Challenging Conversation
- Step by Step Guide
- Following Through After a Challenging Conversation

RACGP Activity ID: 1573231



\$16.50 per user



Introduction to Managing Lateness

This course guides leaders through every stage of managing lateness, from setting clear expectations to taking appropriate follow-up actions.

Participants learn not only how to address lateness confidently but also how to foster a culture of accountability and mutual respect.

Modules include:

- Having Conversations About Lateness
- Following Through
- Escalating Conversations About Lateness
- Next Steps & Key Takeaways

RACGP Activity ID: 1568965



\$27.50 per user



Managing Difficult & Aggressive Patients

This course aims to arm both managers and employees with the skills required to handle difficult patients. Participants will gain insight into what occupational violence looks like in the workplace, how your environmental design can increase risk, and what response control measures they can use to de-escalate situations.

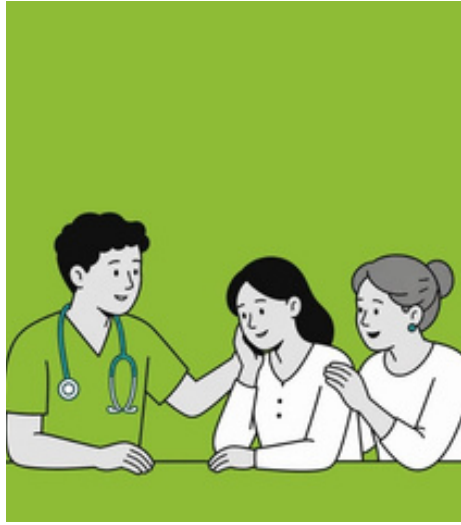
Modules include:

- What is Occupational Violence?
- De-escalation via Telephone
- Face-to-face De-escalation
- Personal Safety Awareness
- Post Crisis Interventions
- Reduce Stress & Burnout

RACGP Activity ID: 1521933



\$165 per user



Management of Suicidal Patients: Clinical Staff

This course equips **clinical** staff with the knowledge and confidence to recognise and respond to patients at risk of suicide. It covers risk factors, warning signs and practical strategies for managing suicidal patients both over the phone and in person.

Modules include:

- Increased Risk Factors, Scope of Practice & Duty of Care
- Management of Self-Harm Behaviours & Suicidal Thoughts
- Documentation & Reporting
- Tools & Measures, Support Referrals & Reflection

RACGP Activity ID: 1594257



\$55 per user



Management of Suicidal Patients: Non-Clinical

This course equips **non-clinical** staff with the knowledge and confidence to recognise and respond appropriately to patients who are at risk of suicide.

Through real-world scenarios, participants will learn how to communicate effectively, respond with empathy, maintain safety, and escalate concerns to clinical staff. The course also reinforces the importance of working within role boundaries, accurate documentation, and staff wellbeing.

Modules include:

- Increased Risk Factors, Scope of Practice & Duty of Care
- Management of Self-Harm Behaviours & Suicidal Thoughts
- Documentation & Reporting
- Tools & Measures, Support Referrals & Reflection

\$55 per user

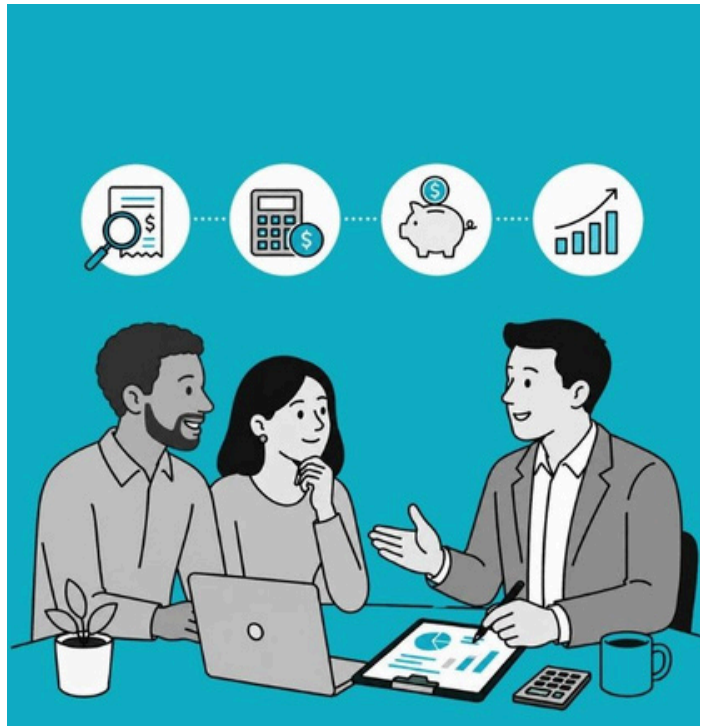
FREE Courses



Mastering Your Money: Budgeting Basics

In this **FREE** eLearning course, users will be guided through the fundamentals of budgeting and why it is a cornerstone of long-term financial wellbeing.

Free



Mastering Your Money: Financial Health Check

This **FREE** eLearning course introduces the foundations of a personal financial health check. It explains that strong financial planning is about using money as a tool to fund the life you want, rather than treating money itself as the goal.

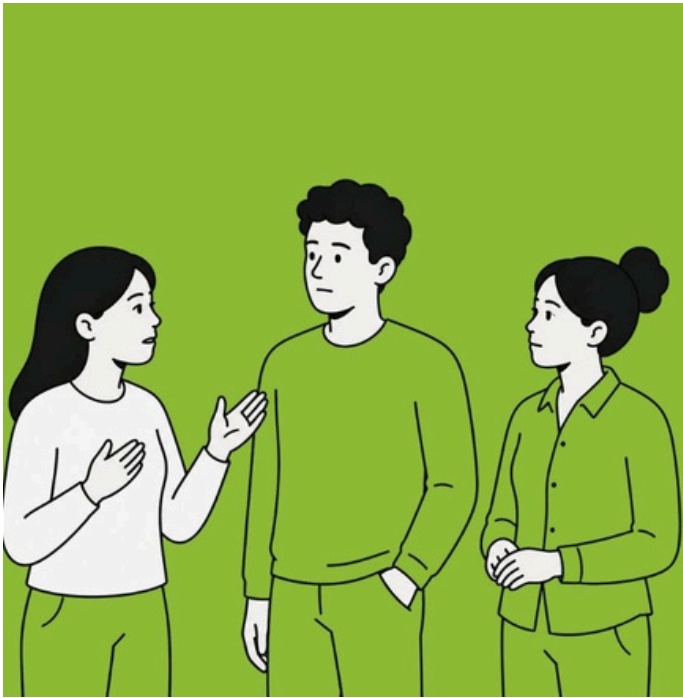
Free

Simon Hepson, Financial Advisor from Oxlade Financial, facilitates the above sessions. He has been advising since 2013 and specialises in working with medical professionals and clinic owners. He shares practical tools and strategies to audit spending, eliminate bad debt, and build consistent savings habits to create real financial freedom.

Provided by:



FREE Courses



Speaking Up Safely

Speaking Up Safely is an information session designed with care for employees who may be experiencing domestic and family violence (DFV), or who are supporting a loved one through such circumstances and considering whether to share their experience with their workplace.

This **FREE** session will guide viewers through how they may approach a conversation with their employer and what rights and protections are available to them.

Free



Foundations of Wellbeing

Foundations of Wellbeing is a **FREE** introductory workplace wellbeing course that helps participants see wellbeing as more than habits, positivity, or individual responsibility.

The course explores why wellbeing matters at work, how stress can sit beneath outward performance, and how to define wellbeing in a practical, workplace-relevant way.

Free

