

## MEMBERSHIP PACKAGE INCLUSIONS

	Compliance	HR Outsourced	Core
A minimum membership period of 18 months applies upon initial sign-up. After this period, memberships continue on a month-to-month basis.	Suited for practices that want to ensure ongoing compliance to reduce risk.	Feeling time-poor? Access expert HR support when you need it — easing the workload while you stay in control.	For practices requiring ongoing HR Support, HR Templates & regular education.
<b>Day-to-Day HR Support</b>			
Phone, email & online Support	✓	✓	✓
Fortnightly Education Sessions (1hr each)	✓	✓	✓
Access to Online Member Portal	✓	✓	✓
HR in Health Rates of Pay Guides	✓	✓	✓
HR in Health Webinars	✓	✓	✓
Newsletter Updates	✓	✓	✓
30 min Employment Contract Review	✓	✓	✓
30 min Staff Classification & Wage Review	✓	✓	
Strategic HR Planning		✓	
<b>High Level HR Support</b>			
Custom drafting, contract drafting, investigations, performance management assistance etc. Any additional hours will be at discounted rate of \$225 ex GST per hour.	6 hours (per membership term)	60 hours (per membership term)	2 hours (per membership term)
<b>Documents &amp; Templates</b>			
Access to over 100 HR Documents & Templates	✓	✓	✓
Employment Policies & Procedures (with updates for the lifetime of your Compliance or Outsourced membership)	✓	✓	
<b>Contract Templates</b>			
HPSS Contract Templates		✓	
Nurses Contract Templates		✓	
Employee Doctor Contracts		✓	
Salaried Contracts		✓	
Employee Registrar Contracts		✓	
(with updates for the lifetime of any membership once purchased)			
<b>HR Compliance Review</b>			
Award & Pay Compliance	✓	✓	
Employment Contract Review	✓	✓	
Policy & Procedure Review	✓	✓	
WHS Review	✓	✓	
Comprehensive Recommendation & Action Report	✓	✓	
<b>eLearning &amp; Training</b>			
Onboarding & reinduction course for staff		✓	
Performance management course for Managers		✓	
Monthly Owner or Manager Training		✓	
<b>Monthly</b>	<b>\$588</b>	<b>\$2,124</b>	<b>\$280</b>

\*Prices are exclusive of GST

## PRODUCTS & SERVICES

### Contract Templates

	Members	Non-Members
<b>Award Template Packs</b> <b>HPSS, Nurses, Hair &amp; Beauty</b> includes Casual, Part-Time, Full-Time	\$2,250	\$6,600
<b>Individual Award Templates</b> Casual, Part-Time, Full-Time available for purchase	\$750	\$2,200
<b>Individual Flexibility Agreement</b>	POA	
<b>Employee Salaried Contract Template</b>	\$750	\$2,200
<b>Employee Doctor Contract</b>	\$1,500	\$4,400

\*These prices include the templates only.

### Contract & Policy Drafting (Non-Members)

Prices starting at \$675/hr

\*Enquire within

### Employment Policies & Procedures

	Members	Non-Members
<b>Full Suite of all Employment Policies &amp; Procedures</b>	\$2,500	\$5,500
<b>Respectful Workplace Policies</b>	\$1,500	\$3,300

### High Level Support or Contract Drafting (Members)

Members
<b>Additional Hours</b>
\$225/hr

\*Extra consulting hours can be purchased if you have exhausted your allocated hours within your membership.

\*\*Pricing is exclusive of GST.

\*\*Please note that we do not provide service agreements.

\*\*When contracts are purchased, you will be provided with updates to these if you are a member with HR in Health.

\*\*Policies & Procedures: Updates to policies will be provided to Compliance and Outsourced members if membership is maintained at these levels.